storage.com

# **Moving Checklist**

## 8 Weeks Before You Move

- Ensure all plans and paperwork for your new home are completed and secured
- Determine whether you will move yourself or use professional movers
- Research and request estimates from moving companies
- Create a budget for moving, which should include cost of moving supplies, transportation, and potential professional help in relocating
- Create a digital or hard file to track important moving documents such as receipts, as well as important medical, dental, school, and financial records

## 7 Weeks Before You Move

- If applicable, begin requesting and collecting medical, dental, prescription, and veterinary records
- □ Compile copies of financial and legal records
- □ If applicable, request school records to be transferred
- □ If applicable, cancel or transfer gym membership
- Contact insurance agent to see if adjustments need to be made for a new policy

## 6 Weeks Before You Move

- Determine whether to ship or personally transport costly and valuable items
- Begin taking inventory of all your items and separate into nonessential, essential, and unneeded/unwanted categories
- Discard broken, irreparable, or other unwanted items
- □ Start planning a garage sale for unwanted items
- Begin consuming perishables and using other products that cannot be moved or shipped

## 5 Weeks before you move

- □ Purchase or collect moving supplies
- Begin packing, staring with nonessential items and clearly label boxes, including what room it will be placed in once moved, such as bedroom, kitchen, or living room
- □ File a change of address with the U.S. Postal Service or request them to hold mail at the post office in your new neighborhood

## 4 Weeks Before You Move

- Notify utility services at your current and new locations of relocation. Utility services should include:
  - □ Electric
  - □ Water
  - □ Gas
  - □ Cellular/Telephone
  - □ Cable/Satellite
  - □ Internet
  - □ Sewer
  - □ Waste Management
- Make reservation for moving truck or professional movers
- □ If self-moving, notify family, friends, and other help of the moving date
- □ If applicable, reserve a self storage unit to help with the moving process
- Have the garage sale for unwanted or outgrown items
- □ If you have pets, determine or make travel arrangements for them.

storage.com

# **Moving Checklist**

## 3 Weeks Before You Move

- Find a company that will dispose of unused flammables, corrosives, poisons, and other items that cannot be shipped, except for food.
- Donate or discard any unsold items from the garage sale
- □ If driving a long distance for your move, have your vehicles serviced

## 2 Weeks Before You Move

Begin notifying the following services of the move:

### FINANCIAL AND LEGAL SERVICES:

- $\Box$  Accountant
- $\Box$  Attorney
- □ Bank/Credit Union
- □ Credit Card Companies
- □ Car Insurance Provider
- □ Car Loan Provider
- □ Financial Planner

### **MEDICAL SERVICES:**

- □ Doctor
- Dentist
- Veterinarian
- □ Health Insurance Provider
- □ Pharmacy

#### **MEMBERSHIPS AND SUBSCRIPTIONS:**

- □ Magazine Subscriptions
- □ Newspaper
- Video Streaming such as Netflix, if you are subscribed to the mailing service

#### **GOVERNMENT OFFICES:**

- □ Social Security Administration
- $\Box$  IRS
- □ Veterans Administration

- □ Confirm travel arrangements for family and pets
- Confirm moving date with movers, friends, family, or other help
- Create a meal plan for the next two weeks, aiming to consume all perishable foods in current home
- □ Assemble a file of important information about current home for the next owner

## 1 Week Before You Move

- □ Review moving plans
- □ Give new address to friends and family
- □ Pack remaining essential items
- Pack personal essentials in a box to keep nearby during move
- □ Fill any prescriptions needed during the move
- □ Drain gas, oil, and other fluids from lawn care equipment, grills, heaters, etc.
- □ Drain water from hoses
- □ Take measurements of doorways and furniture to ensure furniture can fit through
- □ Empty the refrigerator of any food products and defrost at least 24 hours before moving
- □ Deep clean your living space

#### IMPORTANT

Notes, Names, & Numbers



# **Moving Checklist**

## **Moving Day**

- Load items in truck in a pre-determined order, preferably grouped by what room the items will go in at the new home.
- □ Give every room and closet a last look over to ensure nothing is left behind
- □ If necessary, call moving company to have shipments picked up
- Leave new owners a note with new address to forward any stray mail, as well as extra house and mail keys

## Moving in

- Place and use carpet, floor, and door frame protectors throughout new home
- Unload items directly into room they are labeled for, such as bedroom, kitchen, living room, etc.
- □ Check over items for any move-related damages
- Pick up any mail being held at new local post office
- □ Begin organizing your new home
- $\hfill\square$  Order pizza to celebrate a successful move

## After the Move

- Compile all moving-related receipts and documents and place in move file to store in an easy-to-remember location in your new home
- Update address on driver's license and vehicle tags within 30 days of your move
- □ Meet your new neighbors

### IMPORTANT

Notes, Names, & Numbers